

**SECTION 00 1113**  
**ADVERTISEMENT FOR BIDS**

**PART 1 - GENERAL**

**Mitchell County Regional Health Center**  
**Physical Therapy New Building & Existing PT Renovation**

**1.1 ADVERTISEMENT FOR BIDS AND NOTICE OF PUBLIC HEARING**

- A. Notice of Public Hearing is hereby given in accordance with the provisions of the Code of Iowa, by the Mitchell County Regional Health Center, that the facility proposes to construct a new physical therapy building at 915 Pine Street, Osage, Iowa 50461 and renovate the existing Physical Therapy Space at Mitchell County Regional Health Center at 616 North 8th Street, Osage, Iowa 50461. This work will be bid and coordinated by the Architect. This Notice is for sum of the work as defined by the Bid Documents, and said documents (plans and specifications, plus proposed contract forms) have been adopted by said organization. A copy of these documents is on file and available for inspection at the office of Ms. Sam Taets, Senior Director of Strategy, Growth and Improvement, Mitchell County Regional Health Center. A Public Hearing will be held, as required by Iowa law, in the Mitchell County Regional Health Center Board Room on the second floor of the hospital/clinic facility at 616 N 8th St, Osage, Iowa 50461 at 1:45 P.M. on October 17, 2024. Interested persons may appear and file opinions to said proposed plans, specifications or contract form, or cost of such improvements.

**1.2 NOTICE TO BIDDERS SUMMARY**

- A. Notice of Request of Bids is hereby given that sealed proposals will be received in the Board Room on the second level of Mitchell County Regional Health Center hospital/clinic at 616 N 8<sup>th</sup> St, Osage, IA 50461 until 2:00 PM on October 17, 2024. Bids will be opened and read aloud immediately following cut-off date and time for receipt of bids.

**1.3 DESCRIPTION**

- A. Work is to be completed as described in the construction documents. In general, work consists of a new two-story, free-standing physical therapy and medical office building as well as renovation in the existing physical therapy space of Mitchell County Regional Health Center.

**1.4 AVAILABILITY OF DOCUMENTS**

- A. Bidding Documents may be examined at:
1. Office of Architect:  
Accord Architecture Company  
208 East State Street  
Mason City, IA 50401

**1.5 SUMMARY AND KEY DATES**

- A. Pre-Bid Conference: Friday, October 4, 2024 at 10:00 AM.  
Location: Mitchell County Regional Health Center  
616 N 8<sup>th</sup> Street, Osage, IA 50461  
Board Room on second level of hospital/clinic  
Mitchell County Regional Health Center

Questions regarding Pre-Bid Conference shall be directed to the office of the Architect, attention Joshua Brueggeman, AIA, Accord Architecture Company.

1. It is highly recommended that all companies submitting bids attend the Pre-Bid Conference and tour.
- B. Cut Off Date for Prior Approvals and Written Interpretations: October 11, 2024 at 2:00 PM.
- C. Proposed Issue Date of Addendum No. 1: September 30, 2024
- D. Proposed Issue Date of Addendum No. 2: October 7, 2024.
- E. Proposed Issue Date of Addendum No. 3: October 14, 2024.

## **1.6 PROJECT INFORMATION**

- A. Owner:  
Mitchell County Regional Health Center  
616 N 8<sup>th</sup> St, Osage, IA 50461  
Attention: Ms. Sam Taets  
Senior Director of Strategy, Growth, and Improvement
- B. Architect:  
Accord Architecture Company  
208 East State Street  
Mason City, IA 50401  
Attention: Joshua Brueggeman, AIA  
Phone: 641.423.4784

## **1.7 BIDDING DOCUMENT AND DEPOSIT**

- A. Up to two (2) complete sets of documents available to each Contractor on deposit basis.
- B. Deposit: \$50.00 each set or by MBI deposit.
  1. Deposit will be refunded to Bidders who submit a bona fide Bid.
  2. Deposit refundable upon return of documents, in good condition, within ten (10) days after bid date. The cost of replacement of missing or damaged documents will be deducted from the deposit.
  3. Bidder receiving a Contract award may retain the Bidding Documents and the Bidder's deposit will be refunded.
  4. Failure to return documents, will forfeit deposit.
  5. Bidders shall use complete, full sized, sets of bidding Documents in preparing Bids. Neither Owner nor Architect assumes responsibility for errors or misinterpretations resulting from use of incomplete or reduced scale sets of Bidding Documents.
  6. In making copies of Bidding Documents available on the above terms, Owner and/or Architect do so solely for the purpose of obtaining Bids on the Work and do not confer a license or grant permission for any other use of Bidding Documents.

## **1.8 BID SECURITY**

- A. Submit Bid Security in form and amount indicated in Instructions to Bidders with Bid Form.

## **1.9 WITHDRAWAL**

- A. Bids may not be withdrawn prior to 60 calendar days after actual date of opening Bids.

## **1.10 REJECTION**

- A. Owner shall have the right to reject any or all Bids, reject a Bid not accompanied by a required bid security or by other data required by Bidding Documents, or reject a Bid that is in any way incomplete or irregular.

**1.11 SCOPE OF CONTRACT FOR THE PROJECT**

- A. The scope of construction for this project includes the construction of a new, free-standing building for outpatient healthcare services. The new building will have two stories above grade plus a basement. This project also includes a small renovation to the existing physical therapy area of the hospital.

**1.12 PROCEDURES FOR SUBMITTING BIDS**

- A. Refer to Section 00 2113 – Instructions to Bidders for detailed requirements regarding how to complete Bid Forms and submit. Bids shall not be submitted via mail to the bid opening location (project site).
- B. Bids shall be made on the Bid Forms provided under Section 00 4126.
- C. Bidding Documents may be examined at the following locations.

**Dodge Data Digital Plan Room**

**Master Builders of Iowa -Digital Plan Room**  
221 Park Street  
Des Moines, IA 50309

**North Iowa Builders Exchange**  
9 North Federal Avenue  
Mason City, IA 50401

- D. Successful bidders will be required to comply with applicable Equal Employment Opportunity laws and regulations. Successful bidders will be required to furnish Performance bond and Labor and Material Payment Bond prior to beginning this work. Successful bidders must comply with applicable federal, state and local codes, including the Americans with Disabilities Act (ADA) Federal Register.

**PART 2 - NOT USED**

**PART 3 - NOT USED**

**END OF SECTION**